



No. ACTREC/ADVT.151/2026

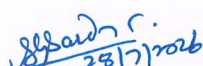
July 28, 2026

WALK – IN / ZOOM INTERVIEW

Post	Medical Officer (On Contract Basis)
Department	Department of Medical Administration, ACTREC
Interview Date / Day	07/08/2026 (Friday)
Venue	Paymaster Shodhika, Recruitment Cell, Room No. PS-330, Advanced Centre for Treatment, Research and Education in Cancer (ACTREC), Sector-22, Kharghar, Navi Mumbai – 410 210.
Reporting Time	09.30 a.m. to 10.00 a.m.
Educational Qualification	MBBS with valid registration with MCI/MMC
Essential Experience	Freshers can apply however candidate having more than 01-year experience in oncology and/or BLS (Basic Life Support) or ACLS (Advanced Cardiovascular Life Support) certification will be given preference.
Job Description	• Evaluate and stabilize the critically ill patients by carrying out emergency management including intubation, Basic Life Support (BLS), and Advanced Cardiac Life Support (ACLS) • Manage patients under observation in Emergency Department (ED) and coordinating with the Emergency physician and treating Oncology Unit to plan further management of patients. • Maintain accurate and thorough patient records on paper and in EMR. • Communicate effectively about the patient condition with the patients and their families. Explaining the prognosis of patient to the relatives/attendants. • Handling of Medicolegal Cases as per protocol • To oversee the patient condition in the ED, from arrival of patient till the patient is transferred out (admission to ward /discharge) as per the hospital protocol. • To monitor, maintain and report the Key performance Indicators for Emergency Department as per NABH guidelines • Medical officers along with ED maybe placed in the Daycare unit or wards as per requirement of the hospital.
Age	Up to 35 years (as on advertisement date)
Consolidated Salary	Rs. 99,000/- to Rs. 1,14,000/- p.m. (depending upon work experience)
Duration	Initially for the period of one year (extendable as per requirement of the Centre).

Instructions for the candidates:

For Walk-in Interview:	Candidates fulfilling above requirements may appear for Walk-In Interview along with Bio-data, recent passport size photograph, Xerox copies of Aadhar Card, Pan Card, Educational qualification certificates and Working experience certificates at above venue within reporting time only.
For Zoom Interview:	Candidates may drop in a mail requesting for a Zoom Interview at mail id: recruitment@actrec.gov.in along with Bio-data, Self-attested copies of certificate regarding date of birth, recent passport size photograph, scanned copies of Aadhar Card, Pan Card, Educational qualification certificates and Working experience certificates on or before 06th August, 2026 (Thursday) 05.30 p.m.


(S. G. Sardesai)
Dy. Administrative Officer (HRD),
ACTREC