



**TATA MEMORIAL CENTRE**  
**CENTRE FOR CANCER EPIDEMIOLOGY**  
Kharghar, Navi Mumbai- 410 210  
[www.actrec.gov.in](http://www.actrec.gov.in)  
Phone No : 022-68735000/5849/5783



(A Grant-in-aid Institution of the Dept. of Atomic Energy, Government of India)

No. CCE/Adv/127/2025

August 4, 2025

**ONLINE INTERVIEW (On Project)**

| Sr. No. | Post, Pay and Job Location  | Norms  | No. of Posts |
|---------|---|--|--------------|
| 1       | <b>Project Coordinator</b><br><br><b>Consolidated Salary:</b><br>Rs. 60,000/- per month<br><br><b>Place of Work:</b><br>Mahamana Pandit Madan Mohan Malaviya Cancer Centre (MPMMMCC),<br>Varanasi, Uttar Pradesh - 221005 | <b>Qualification &amp; Desirable Experience:</b><br>MBBS /BDS / BAMS /BHMS with MPH (Master's in Public Health) / MHA (Master's in Hospital Administration) or equivalent degree & preferably with 1 year of work experience in public Health. (suitable candidate with less experience would also be considered).<br><br><b>Desirable Experience:</b><br>Minimum 1 Year of work experience in Public Health or relevant field is preferably<br><br><b>Job Description:</b> Coordinate and support implementation of project activities related to improving cause of death data quality.<br>Facilitate and Monitor Medical Certification of Cause of Death (MCCD) training.<br>Liaise with state health departments, Director of Census operation, hospitals and medical colleges for effective project rollout & advocacy.<br>Support capacity-building initiatives and conduct field visits to monitor training effectiveness and data quality.<br>Collect, compile and reports field data to the central project team at CCE in timely manner.<br>Prepare periodic reports and documentation as required by the project. | 01           |

**DURATION:** Initially for a period of six months or till the continuation of the project, whichever is earlier.

**Project Overview:** Centre for Cancer Epidemiology (CCE), Tata Memorial Centre (TMC), Mumbai has established a Unit for Strengthening Cause of Death Data (USCOD), with a vision to support, promotes and advocate for best practices in Medical Certification Cause of Death (MCCD) Data quality in Civil Registration and Vital Statistics in India and the Asia Pacific region. Additional details on the Centre are available on the website at: <https://tmc.gov.in/uscod/>

Interested candidates are required to send their updated resume with the relevant documents (Education certificate, work related certificate, Photo, Pan Card etc.) in a single PDF File, to the email id [uscodcce@gmail.com](mailto:uscodcce@gmail.com) on or before 11.08.2025 up to 05.00 PM.

Candidates are requested to mention "Job Application for the Post of "Project Coordinator – MPMMMCC, Varanasi" in the subject line.

Only Shortlisted candidates who will be fulfilling the norms will be contacted for Online Interview.

*Banumilli*  
4/8/25  
Assistant, ACTREC-CCE