



**TATA MEMORIAL CENTRE**  
**CENTRE FOR CANCER EPIDEMIOLOGY**  
**Kharghar, Navi Mumbai- 410 210**  
[www.actrec.gov.in](http://www.actrec.gov.in)  
**Phone No : 022-68735000/5849/5783**



**(A Grant-in-aid Institution of the Dept. of Atomic Energy, Government of India)**

No. CCE/Advt/1195/2025

July 14, 2025

**ONLINE – INTERVIEW (on Project)**

Sr. No.	Post, Pay & Place of Work	Norms	No. of Post
1	<p><b>Project Co-ordinator</b></p> <p><b>Salary:</b> Rs.60,000/- per month.</p> <p><b>Place of Work:</b> Homi Bhabha Cancer Hospital and Research Centre (HBCHRC), Muzaffarpur, Bihar – 842004</p>	<p><b>Qualification:</b></p> <p>MBBS/BDS/ BAMS/ BHMS / Bachelor's Degree in Healthcare or Paramedical fields with Master's in Public Health (MPH) or Hospital Administration.</p> <p><b>Experience:</b></p> <p>Minimum 1 year of work experience in Public Health or relevant field is desirable.</p> <p><b>Job Responsibilities :</b></p> <p>Coordinate and support implementation of project activates related to improving cause of death data quality.</p> <p>Facilitate and monitor Medical Certification of Cause of Death (MCCD) training.</p> <p>Liaise with state health departments, director of Census operation, hospitals and medical colleges for effective project rollout &amp; advocacy.</p> <p>Support capacity-building initiatives and conduct field visits to monitor training effectiveness and data quality.</p> <p>Collect, compile and report field data to the central project team at CCE in timely manner.</p> <p>Prepare periodic reports and documentation as required by the project.</p> <p>Coordinate with the central USCOD team at CCE for technical and operational guidance.</p>	01

**DURATION:** 6 months or till the continuation of the project, whichever is earlier.

**Project Overview :** Centre for Cancer Epidemiology (CCE), Tata Memorial Centre (TMC), Mumbai, has established a Unit for Strengthening Cause of Death Data (USCOD), with a vision to support, promotes and advocate for best practices in Medical Certification Cause of Death (MCCD) Data quality in Civil registration and Vital Statistics in India and the Asia Pacific region. Additional details on the Centre are available on the website at : <http://tmc.gov.in/uscod/>

Interested candidate are required to **send their updated resume with the relevant documents (Education certificate, work related certificate, Photo, Pan Card etc.)** in a single PDF File, to the email id [uscodcce@gmail.com](mailto:uscodcce@gmail.com) on or before **23.07.2025 up to 05.00 PM.**

Candidates are requested to mention "Job Application for the Post of **"Project Co-ordinator"** – Muzaffarpur" in the subject line.

Only Shortlisted candidates who will be fulfilling the norms will be contacted for online interview

*Bantermilli*  
14/7/25  
Assistant, ACTREC- CCE