



TATA MEMORIAL CENTRE
ADVANCED CENTRE FOR TREATMENT, RESEARCH AND EDUCATION IN CANCER
Kharghar, Navi Mumbai- 410 210
www.actrec.gov.in
Phone No : 91-22-27405000/5082/5353

(A Grant-in-aid Institution of the Dept. of Atomic Energy, Government of India)

No. ACTREC/ADVT-86/2024

11.07.2024

WALK -IN-INTERVIEW FOR
DATA MANAGER
(ON PROJECT)

To work on project entitled “Research and Innovation in Ayush Component of Ayurgyan”

EDUCATIONAL QUALIFICATION:

Essential / Mandatory: B.Sc. / B.com or equivalent with minimum 3 months’ computer course from recognised institute.

Desirable / Preferable: Candidates conversant with basic knowledge and skills of various computer application like MS office tools.

JOB RESPONSIBILITIES: Regular data entry, verification, data curing and other study related activities.

CONSOLIDATED SALARY: Rs. 20,000/- per month.

DURATION: Six Months and Extendable.

The work progress of candidates will be monitored and extension after 6 months will depend on satisfactory progress of the work.

Eligible Candidates may attend the walk-in interview **Tuesday, 30th July, 2024** report in **Meeting Room 1, 3rd Floor, Khanolkar Shodhika, ACTREC, Kharghar, Navi Mumbai -410210** along with recent CV and photograph (passport size), original and xerox copies of all certificates (educational qualifications, work experience, and Aadhaar Card as ID proof)

Reporting Time: 01:45 p.m. to 2.15 p.m.

Alpasani

In charge (Academic & Project Cell)