



TATA MEMORIAL CENTRE  
ADVANCED CENTRE FOR TREATMENT, RESEARCH &

EDUCATION IN CANCER (ACTREC)  
Kharghar, Navi Mumbai-410 20

(A Grant-in-Aid Institute under Department of Atomic Energy, Govt. of India)

Date: 17/01/2024

Tender No: TMC/ACTREC/ENGG/AU-43/SQ-147/Toilet renovation at CRC /2023.

To,

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Short Term Tender**

Sealed Quotations are invited on behalf of the Director, ACTREC, for carrying out the work mentioned below, which will be received in the office of the undersigned i.e. Advanced Centre for Treatment Research and Education in Cancer, Tata Memorial Centre, Plot No 1 and 2, Sector-22, Kharghar, Navi Mumbai-410210, Maharashtra, India, from competent contractors who have carried out the work of similar kind and magnitude, **Schedule of quantities** is enclosed herewith.

| Sr. No. | Name of work  | Tender cost (Basic rate) (Rs.) | EMD (Rs.) | Tender Cost (Rs.) |
|---------|---|--------------------------------|-----------|-------------------|
| 1.      | Toilet renovation at CRC 2 <sup>nd</sup> floor at ACTREC. | Rs.1,66,634 /-                 | 3,333/-   | NIL               |

Earnest Money deposit 2% of Tender amount i.e. Rs. 3,333/- to be submitted in the form of Cash Receipt/BG/ Insurance Security Bond/ Fixed deposit /DD/ issued by Scheduled Bank in Favor of Account officer, TMC-ACTREC, payable at Navi Mumbai.

- 1) Rs. 3,333/- in the form of Cash Receipt/FDR/DD as prescribed above.
- 2) EMD in the form of a Cheque will not be accepted
- 3) Agencies have to submit EMD in the prescribed format, failure to submit EMD before closing date of the tender will lead to summary rejection of the bid.

The undersigned may be contacted between 10.00 a.m. to 5.00 p.m. on any working day.



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### **Submission of Tender:**

The Quotation to be submitted in sealed envelope subscribed **“Toilet renovation at CRC 2<sup>nd</sup> floor at ACTREC.”**

**Tender No:** TMC/ACTREC/ENGG/AU-43/SQ-147/Toilet renovation at CRC /2023.

A sealed Quotation must be entered and endorsed at the main gate before due date and time. Envelopes received without endorsement at the main gate and or after the stipulated time will not be entertained.

**Financial bids will be submitted in the given format only.**

**Variation in Financial bid format is not accepted and failing to do so will lead to disqualification and rejection of bid.**

The tender document can be purchased from 2<sup>nd</sup> floor, KS-203 Engineering Services, Khanolkar Shodhika, ACTREC, Tata Memorial Centre, Kharghar, Navi Mumbai-410210 during working hours.

Purchase Date of tender: from **17/01/2024 to 24/01/2024 13:00 Hrs.**

The last date of submission of hard copy of Tender is: **24/01/2024, 13:00 Hrs**

Date of Opening of Tender: **24/01/2024, 15:30 Hrs** in the presence of tenderers or their authorized representative present at the time of opening.

An authorized representative of the agency can visit the site to know the actual scope of work and to clarify any queries before quoting.

The agency can contact on:

Phone No: 022-6873/ 2740 5000 Ext; 8542, 5010

Email- [- amitubaletmactrec@gmail.com](mailto:amitubaletmactrec@gmail.com), [swayamm5@gmail.com](mailto:swayamm5@gmail.com), [tender.engg@actrec.gov.in](mailto:tender.engg@actrec.gov.in)

The rate shall be basic only and GST is applicable as per the Schedule of Quantity. In force and no extra will be paid over and above the quoted rates.

The entire work is to be completed within **60 Days** in accordance with the time schedule.



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The agency shall deposit a Security Deposit at the rate of 2.5% of the (basic value) original work order or amended value therein or from each running account bill in the form of DD/FDR/BG with a validity period covering the defect liability of one year from date of completion. The running account bill will be processed only after receiving the security deposit. This amount will be refunded after the completion of the defect liability period of One Year without any interest from the date of actual completion of work. The validity period of the security deposit to be extended in case of an extension of the contractual period.

5% of Contract value (Excluding GST) of work will have to be submitted towards performance security after acceptance of tender. The same will be returned on satisfactory completion of work.

**Scope of work:**

1. The agencies are requested to visit site for detailed physical inspection and to understand the challenges, as the building is commissioned and there will be movement of Patients, Staff etc.
2. The area of work to be executed in the patient care building. The surrounding area is commissioned and there will be patients, relatives and public, staff movement. Extra care shall be taken while executing the work.
3. The work shall be executed in such a manner, it should not disturb the daily routine of Hospital works, and the day-to-day maintenance of other facilities.
4. Upmost care to be taken while shifting Material, Fabrication, cutting bending, and installing without damaging the installed sensitive equipment which are all in working conditions. Any damage to this equipment happens at the time of execution of work, the same shall be rectified at no extra cost to ACTREC.
5. The material shall be transported to the site by laborers from an appropriate location as decided by the engineer in charge without using the lift of ACTREC. Entry to the patient area and hospital area is restricted for laborers.
6. Cleaning and handing over the area.
7. All Items should be executed as per BOQ, sample of material should be approved by competent authorities



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**Payment Terms:**

1. Payment shall be settled for the work actually executed by the agency for any particular job order and the executed quantities items wise will be billed after taking joint measurement between contractor and Engineer-in charge.
2. Payment will be done as per actual measurement.
3. Payment terms other than above mention will not be accepted.
4. Payment will be released after completion of work.

**Safety:**

All the contractor's personnel working in ACTREC campus must follow safety norms and shall be complete with approved safety devices wherever a potential hazard, electrical hazard to personnel exists and with provision for safe access of personnel to and around equipment for operational and maintenance functions. It shall be the responsibility of the contractor that all necessary safety measures and precautions are invariably ensured while performance of the contract work and CLIENT shall not be responsible for any injuries / accidents suffered by contract labor.

The agency is required to provide First Aid Box with all accessories at suitable location during contract period.

**Documents to be submitted:**

1. PAN card
2. GST registration certificate.
3. Proof of contractor registration (firm/company registration)
4. Copy of similar work order such as Civil maintenance with Plumbing work work in Hospitals/ Malls/ corporates/ government or reputed private sector etc.
5. All required documents to be submitted along with the Tender duly signed & stamp
6. Self-declaration Make in India as given below:

Canvassing in connection with tender/quotation is strictly prohibited.

Lowest bidder will be decided on quoted basic value only.

The Director, ACTREC reserves the right to reject any or all the quotations or allot part of the work to different agencies without assigning any thereto.



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**Make in India Status:**

Having read and understood the Public Procurement (Preference to Make in India PPP - MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

Self-Certification for the category of suppliers:

(Provide a certificate from statutory auditor's/ cost accountant in case of Tenders above Rs 10 Crore for Class-I or Class-II Local Suppliers OR for below 10 Cr. Self-declaration certificate).

Details of local content and location(s) at which value addition is made are as follows:

|                               |  |
|-------------------------------|--|
| Local Content and %age        |  |
| Location(s) of value addition |  |

Therefore, we certify that we qualify for the following category of the supplier (tick the appropriate category):

- Class-I Local Supplier/  
 Class-II Local Supplier/  
 Non-Local Supplier.

We also declare that.

- There is no country whose bidders have been notified as ineligible on a reciprocal basis under this order for the offered Services, or  
 We do not belong to any Country whose bidders are notified as ineligible on a reciprocal basis under this order for the offered Services.

Rates quoted in the tender shall be valid for 60 days.

Canvassing in connection with tender/quotation is strictly prohibited.

Lowest bidder will be decided on quoted basic value only.

The Director, ACTREC reserves the right to reject any or all the quotations or allot part of the work to different agencies without assigning any thereto.

Officer-in-Charge,  
Engineering Services,  
ACTREC

Encl: 1} Blank Schedule of Quantities separately



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**NOTE:**

- 1) Agency should visit the site to know actual scope of work before quoting.
- 2) Material brought to the site shall be endorsed at security gate and copy of this same shall be given to engineering department.
- 3) Rate shall be quoted Basic only and GST as applicable will be extra.
- 4) Material required at site should be assessed by the agency and bill will not be settled for excess/supplied items. AMC to be done as per contract schedule & whenever required
- 5) The agency will be in charge of overseeing the right behavior of any personnel they hire to carry out this work.
- 6) All applicable labour laws must be followed by the agency while they are in effect.
- 7) Bill will be settled as per actual measurement/satisfactory service
- 8) If any of the quantities of the products exceed the necessary quantities, the agency must notify the engineer in charge of the work in writing and get permission in advance to execute the excess quantities. Rates for any additional items, if any, shall be agreed upon prior to the execution of such things.
- 9) The contractor shall be liable to pay a compensation for delay of work, equal to 1.0% of the work order value or the amount determined by the Director, ACTREC per month of delay, to be computed on a daily basis on the said estimated cost of the entire work, if the work is not started or completed within the stipulated period as mentioned in the tender. As long as the entire amount of compensation for delays paid under this condition does not exceed 10% of the value of the work or of the item or group of items for which a distinct time of completion was initially specified, as applicable.
- 10) ACTREC reserves the right to terminate the contract immediately and without notice if the agency's work is deemed unacceptable. Any remaining work will be done at the agency's expense and risk. Before terminating the contract by ACTREC, one month's written notice will be given if it is no longer necessary. Contract termination by any party will result in forfeiture of the EMD, Security Deposit, etc., which will be credited to ACTREC.
- 11) The Agency's considerate attention is necessary for the income tax recovery. A recovery of income tax at 2% and any other rate, etc., as prescribed by the Ministry of Finance from time to time, will be made from all bills in respect of the mentioned work, and the amount so deducted will be credited to income tax authorities. An official certificate for the amount so credited will be issued by the accounts officer, ACTREC, in accordance



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with the Ministry of Finance's instructions. Any additional taxes will be withheld at source in accordance with government regulations, and the Accounts Officer, ACTREC, will issue you a certificate for those additional taxes.

Date

Contractor  
Seal & Signature



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**Bid Security Declaration (To be executed on letter head of bidder)**

(Ref ITB-clause 9.2)

Note: Submit as Form 7 as part of Technical bid, a Bid Securing Declaration In lieu of in the following format.

**Bid Securing Declaration**

(on Company Letter-head)

Bidder's Name \_\_\_\_\_

[Address and Contact Details]

Bidder's Reference No. \_\_\_\_\_

Date.....

To

Officer Incharge, Engineering Services

ACTREC-TMC

Ref: Tender Document No. TMC/ACTREC/ENGG/AU-43/SQ-147/Toilet renovation at CRC /2023.

Tender Title: Toilet renovation at CRC 2<sup>nd</sup> floor at ACTREC.

Sir/ Madam

We, the undersigned, solemnly declare that:

We understand that according to the conditions of this Tender Document, the bid must be supported by a Bid Securing Declaration in lieu of Bid Security.

We unconditionally accept the conditions of this Bid Securing Declaration. We understand we shall stand automatically suspended from being eligible for bidding in any tender in ACTREC-TMC for 2 years from the date of opening of this bid and Earnest money deposit will be forfeited, if we breach our obligation(s) under the tender conditions if we:

withdraw/ amend/ impair/ derogate, in any respect, from our bid, within the bid validity;  
or being notified within the bid validity of the acceptance of our bid by the ACTREC:

(a) refused to or failed to produce the original documents for scrutiny or the required Performance Security within the stipulated time under the conditions of the Tender Document.

(b) Fail or refuse to sign the contract.





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We know that this bid-Securing Declaration shall expire if the contract is not awarded to us, upon:

- 1) receipt by us of your notification
  - (a) of cancellation of the entire tender process or rejection of all bids or
  - (b) of the name of the successful bidder or
- 2) Forty-five days after the expiration of bid validity any extension to it.

(Signature with date)

.....

(Name and designation)

Duly authorized to sign bid for and on behalf of.....

[name & address of Bidder and seal of company]

Dated on ..... day of ..... [insert date of signing]

Place..... [ insert place of signing]

DA:.....



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| <b>VENDOR DATA SHEET</b>     |   |                             |                |
|------------------------------|---|-----------------------------|----------------|
| <b>S. NO</b>                 | <b>PARTICULARS</b>  | <b>DATA TO BE FILLED UP</b> | <b>REMARKS</b> |
| <b>DETAIL OF THE AGENCY:</b> |   |                             |                |
| 1                            | Name of the Agency  |                             |                |
| 2                            | Type of Firm Proprietorship/<br>partnership/Limited<br>Company/ any other |                             |                |
| 3                            | Registration details with<br>PWD/CPWD and any other<br>Govt. Dept.        |                             |                |
| 4                            | Year of establishment   |                             |                |
| 5                            | Postal address  |                             |                |
| 6                            | Contact No. with STD code   |                             |                |
| 7                            | Name of Contact person  |                             |                |
| 8                            | Mobile No.  |                             |                |
| 9                            | e-mail ID   |                             |                |
| 10                           | Name of Bank  |                             |                |
| 11                           | IFSC code   |                             |                |
| 12                           | Account No.   |                             |                |
| 13                           | PAN Card  |                             |                |
| 14                           | GST No.   |                             |                |



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**Compliance form-1**

NIT: TMC/ACTREC/ENGG/AU-43/SQ-147/Toilet renovation at CRC /2023.

| Sl.No | Description of Item  | Unit | Quantity | Compliance from agency |
|-------|--|------|----------|------------------------|
| 1.    | <b>FLOORING BREAKING:</b> Dismantling carefully the existing damaged cracked serviceable tiles/slabs/clay tiles/Marble slab/granite slab/Kota stone/tandoor stone/Shahabad stone and all types of flooring in flooring etc. including removing the 20mm thick bedding of cement mortar stone grit or brick bat coba etc. at all floors & levels including stacking of serviceable material out of hospital premises as directed by the Engineer-in-Charge.   | Sqm  | 20       | Yes/No                 |
| 2.    | <b>BRICK BAT COBA BREAKING:</b> Dismantling carefully the existing damaged/worn out brick bat coba up to required depth from the depression/sunken portions in W/c bath rooms drying areas etc. all floors and levels without damaging the adjacent masonry/RCC structure sanitary fittings & fixtures and disposal of unserviceable material carting away the debris out of hospital premises complete all as directed by the Engineer-in-Charge.   | Cum  | 3        | Yes/No                 |
| 3.    | <b>BRICK BAT COBA:</b> Providing waterproof brick bat coba for filling in the depressions and sunken portions in toilet bathrooms W.C. drying area etc. at all floors and locations as per the specifications of specialized waterproofing agencies and finishing the top surfaces even using c.m. 1:3 and approved water proofing compound 2% cement weight etc. complete all as directed by the Engineer-in-Charge. Note: The measurements shall be on a cubic Meter basis. No. deductions shall be made for the areas occupied by W.C. Pans and other fittings and fixtures. (disposing of/taking away the debris outside the premises & disposing of as per the instruction of EIC or Any statutory authority) | Cum  | 3        | Yes/No                 |
| 4.    | <b>P' OR 'S' TRAP:</b> Providing & and fixing heavy quality lead 'P' or 'S' trap with union cleaning eye at bottom white solder  | Nos  | 3        | Yes/No                 |



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|    |  |     |    |        |
|----|--|-----|----|--------|
|    | joints etc. complete as and when required and as directed by the Engineer-In-Charge.   |     |    |        |
| 5. | <b>CERAMIC GLAZED TILES DADO:</b> Providing and fixing 1st quality ceramic glazed wall tiles conforming to IS: 15622 (thickness to be specified by the manufacturer), of approved make, in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge, in skirting, risers of steps and dados, over 12 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm, including pointing in white cement mixed with pigment of matching shade complete | Sqm | 70 | Yes/No |
| 6. | <b>FLOORING BREAKING:</b> Dismantling carefully the existing damaged cracked serviceable tiles/slabs/clay tiles/Marble slab/granite slab/Kota stone/tandoor stone/Shahabad stone and all types of flooring in flooring etc. including removing the 20mm thick bedding of cement mortar stone grit or brick bat coba etc. at all floors & levels including stacking of serviceable material out of hospital premises as directed by the Engineer-in-Charge.   | Sqm | 70 | Yes/No |
| 7. | <b>Gate valve 25mm n.b.:</b> Providing & fixing in position heavy pattern screw down gun metal gate valve G.G. leader make conforming to IS:778 with hand wheels at top including testing for 10 kg/sq pressure with clean & potable water with a minimum testing duration of two hours etc. and rectification of leak if any all as per specification and directed by Engineer-In-Charge.   | Nos | 3  | Yes/No |
| 8. | <b>FANCY STOP COCK:(concealed)</b> Providing 15mm dia C.P. brass fancy stop cock weighing Not less than 600gm of approved make and conforming to IS 781-1977 and fixing with pipeline including cost of jointing materials and testing the joint hydraulically to a pressure of 10 kg/cm <sup>2</sup> and rectifying the leaky joints if any complete as specified & directed. (Work includes removing old fittings and handing over the same)   | Nos | 6  | Yes/No |
| 9. | Pillar tap Long Body Not LESS THAN 690 Gms Providing & fixing approved make heavy quality C.P. brass screw down pillar tap with jam nut easy clean variety of 15 mm n.b. etc. complete all as directed by the Engineer-In-Charge (work includes removing old fittings and fixtures and handing over the same)  | Nos | 3  | Yes/No |



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|     |   |      |   |        |
|-----|---|------|---|--------|
| 10. | <b>bib 15 mm Nominal bore:</b> SCREW DOWN BIB COCK Providing & fixing heavy quality C.P. brass screw down bib taps of easy clean variety on G.I. lines of size 15mm etc. complete all as directed by the Engineer-In-Charge. (work includes removing old fittings and fixtures and handing over the same)   | Nos  | 3 | Yes/No |
| 11. | <b>Fancy Bib Tap two in one Jaguar Make cat Nos. 041:</b> Providing 15mm dia C.P. brass fancy bib tap weighing not less than 600 gm RMC approved make (latest) and conforming to IS 781-1977 and fixing with pipe line including cost of jointing materials and pressure of 10 Kg/cm <sup>2</sup> and rectifying the leaky joints if any complete as specified & directed for the following. (Work includes removing old fittings and handing over the same)  | Nos  | 3 | Yes/No |
| 12. | <b>Hand Spray with PVC connection (1M long)</b> Providing 15mm dia C.P. brass fancy bib tap weighing not less than 600 gm RMC approved make (latest) and conforming to IS 781-1977 and fixing with pipe line including cost of jointing materials and pressure of 10 Kg/cm <sup>2</sup> and rectifying the leaky joints if any complete as specified & directed for the following. (Work includes removing old fittings and handing over the same)  | Nos  | 3 | Yes/No |
| 13. | <b>E.W.C.:</b> Providing and fixing white vitreous china pedestal type water closet (European type W.C. pan) with seat and lid, level white P.V.C. flushing cistern with capacity as mentioned below, including flush pipe, with manually controlled device (handle lever), conforming to IS : 7231, with all fittings and fixtures complete including cutting and making good the walls and floors wherever required. It should include 'P' or 'S' trap as per approved make with left or right vent in position including fixing it on chair bracket or wall bracket. With necessary C.P. brass screws & plugs etc. Make: Hind ware/Parry ware/cera | Nos  | 3 | Yes/No |
| 14. | <b>(cast iron bracket) Floor mounted / wall mounted</b>   | Pair | 3 | Yes/No |
| 15. | <b>FLUSH tank Colored:</b> Providing & fixing approved quality 10ltrs. capacity champion (ISI) plastic flushing cistern with all internal fittings pull chain etc. mounted on brackets and connecting to the existing supply complete & outlet connection low/high level plastic cistern of champion make   | Nos  | 3 | Yes/No |



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|     |   |     |    |        |
|-----|---|-----|----|--------|
|     | (ISI) P.V.C. cistern approved by Engineer-In-Charge. Work also includes removing old fixtures also  |     |    |        |
| 16. | <b>URINALS</b> Providing and fixing white vitreous china flat back or wall corner type lipped front urinal basin of 430x260x350mm or 340x410x265mm sizes respectively Nos 840.156   | Nos | 1  | Yes/No |
| 17. | <b>SPREADER:</b> Providing & fixing heavy quality C.P. brass spreaders 15mm dia including jointing with white zinc, spun yarn and testing etc. complete for urinals. Nos. 222.6   | Nos | 1  | Yes/No |
| 18. | <b>Prismatic Taps Jaguar Make: Bib</b> Cock Auto Closing System with Built-in Control Cock with Wall Flange Product Code: PRS-CHR-043. Providing and fixing including removal of existing if any as per the instruction of EIC  | Nos | 1  | Yes/No |
| 19. | <b>PVC LINE 40mm:</b> Providing, laying, jointing, fitting, testing heavy quality P.V.C. pipes of Prince, Supreme etc. make & of required dia including all fittings required as per site requirement & laying the same at any floor levels including scaffolding all jointing materials & clamping in wooden blocks if required etc. complete as directed & specified by Engineer-In-Charge.   | Rmt | 15 | Yes/No |
| 20. | <b>CPVC LINE 25mm n.b: CONCELED</b> providing, laying, jointing, fitting & testing C PVC pipe SDR of heavy quality following dia for hot & cold water distribution system of approved make (prince, finoslex, supreme, liaison, Astral make) including all fittings required as per site requirement for concealed pipe laying by chasing in wall, floors and making good the same to the original condition and for open type of pipe laying and fixing in proper line & level with necessary PVC clamps wood packing etc. fixing the joints with proper solvent or threaded type fittings or press type fittings etc. complete all as per specified and directed by Engineer in Charge. | Rmt | 15 | Yes/No |



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**Compliance form-2**

NIT.: TMC/ACTREC/ENGG/AU-43/SQ-147/Toilet renovation at CRC /2023.

| Name of the Vendor |   |                                |
|--------------------|---|--------------------------------|
| Sr. No             | Description   | Compliance from agency(Yes/No) |
| 1                  | We have understood technical requirements and understood the same in right perspective.   |                                |
| 2                  | We have quoted for all the items in Financial Bid in the prescribed format of the tender documents.   |                                |
| 3                  | We have read the financial bid thoroughly before filling it and understood the same in right perspective  |                                |
| 4                  | We understood that partial/incomplete/vague offers are liable for rejection.  |                                |
| 5                  | We have understood the eligibility criteria as well as criteria for identifying lowest bidder.  |                                |
| 6                  | Are there any deviations from our(bidder) side?   |                                |
| 7                  | If yes, deviations have been mentioned on separate page and attached with technical bid in detail. Deviation is supported with necessary documents, catalogues etc.             |                                |
| 8                  | We have noted that accepting or rejecting the deviation and consequently rights to qualify and disqualify the agency remains with competent authority of TMC-ACTREC.            |                                |
| 9                  | We have understood and accepted that accepting the tender & issuing order in full or in part will be decided by the TMC-ACTREC competent authority as per policy of the center. |                                |

Date

Signature