



**TATA MEMORIAL CENTRE
ADVANCED CENTRE FOR TREATMENT, RESEARCH AND
EDUCATION IN CANCER**
Kharghar, Navi Mumbai- 410 210
www.actrec.gov.in
Phone No : 91-22-27405000

(A Grant-in-aid Institution of the Dept. of Atomic Energy, Government of India)

No. ACTREC/Advt- 33/2021

19.05.2021

**WALK - IN - INTERVIEW FOR
COVID VACCINATION COORDINATOR (ON PROJECT)**

To work on project entitled "CoviScience@ACTREC" (one position)

EDUCATIONAL QUALIFICATION: Graduate in any discipline
Proficiency in spoken Marathi, Hindi, and English with operational MS office, Excel, and Photoshop is essential—with good oratorical style.

The candidate should be willing to liaise between residential housing society offices in the neighborhood, contractual workers, street vendors, and the faculties at ACTREC. Those with a personal mobile phone and conveyance will be preferred. The candidate should be highly motivated to work for social welfare involving field and office work. Thus, familiarity with Kharghar's demography is highly desirable.

AGE: Below 40 yrs (as on Jan 1, 2021)

CONSOLIDATED SALARY: Rs.15-20,000/- p.m. depending on relevant experience

DURATION: Four months extendable to six months.

The work progress of candidate will be monitored and extension after one month will depend on satisfactory progress of the work.

Eligible candidates may attend the walk in interview on **Monday, 24th May, 2021 at Meeting Room, 3rd Floor, Khanolkar Shodhika, ACTREC** along with recent CV & original and attested copies of all certificates and testimonials with recent passport size photographs.

Reporting Time: 10.00 a.m. to 10.30 a.m.

Alpasani
19/5/2021
In-charge (Academic & Project Cell)