



**TATA MEMORIAL CENTRE
ADVANCED CENTRE FOR TREATMENT, RESEARCH AND
EDUCATION IN CANCER**

Kharghar, Navi Mumbai- 410 210

www.actrec.gov.in

Phone No : 91-22-27405000

(A Grant-in-aid Institution of the Dept. of Atomic Energy, Government of India)

No. ACTREC/Advt-46/2018

06.07.2018

**WALK - IN - INTERVIEW FOR
SECRETARIAL ASSISTANT (1 post)
(ON PROJECT)**

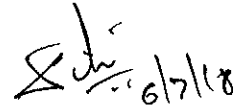
EDUCATIONAL QUALIFICATION : H.Sc. with minimum 6 months course in Computers from recognized Institute or MSCIT Certificate.

CONSOLIDATED SALARY: ₹ 12,000/- per month

DURATION: Six months and extendable.

Eligible Candidates may attend the walk in interview on **20th July, 2018 (Friday)** at **Room No. PS-334, 3rd Floor, Paymaster Shodhika, ACTREC** along with recent CV & original and attested copies of all certificates and testimonials with recent passport size photograph.

Reporting Time: 10.00 a.m. to 10.30 a.m.



Asst. Administrative Officer