



**TATA MEMORIAL CENTRE  
ADVANCED CENTRE FOR TREATMENT, RESEARCH AND EDUCATION IN  
CANCER**

**Kharghar, Navi Mumbai- 410 210**

[www.actrec.gov.in](http://www.actrec.gov.in)

Phone No : 91-22-27405000/5849/5783

(A Grant-in-aid Institution of the Dept. of Atomic Energy, Government of India)

No. ACTREC/Advt 7437/2018

**WALK- IN – INTERVIEW on Project**

**Date : Monday, 02 April 2018**

| Sr. No | Post, Project details and Pay range  | Norms   | No. of Posts |
|--------|--|---|--------------|
| 1.     | <b>IT CONSULTANT</b><br>Cause of Death Project<br>Place of work: Kasturba Hospital, Mahalaxmi, Mumbai<br>Consolidated Pay : 40000/-pm          | Post-Graduate degree in computer science; software engineering, biomedical engineering or health informatics. Proficiency in MySQL and Microsoft Access. One year experience in interoperable database development. Experience in managing a complex, multi-party project. Ability to work independently. | 02           |
| 2      | <b>Data Entry Clerk</b><br>Cause of Death Project<br>Place of work: Kasturba Hospital, Mahalaxmi, Mumbai.<br>Consolidated Pay : 15000/-pm      | Graduate in any discipline. 3 years experience in any discipline with heavy data entry requirements. Experience and good familiarity with Microsoft Office (word, excel and power-point).   | 03           |
| 3      | <b>Coordinator Assistant</b><br>Cause of Death Project<br>Place of work : Kasturba Hospital Mahalaxmi, Mumbai.<br>Consolidated Pay : 15000/-pm | Graduate in any discipline with minimum 3 years experience in development and management sector. Skills in MS office (word, excel, power-point).  | 01           |

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DURATION: Three months and extendable.

Eligible Candidates may attend the walk in interview along with Bio-data Original Certificate, Photo, Pan Card etc.with Xerox copies on **02.04.2018 at 11.30 a.m** at Room No. 205, 2nd floor, Centre for Cancer Epidemiology, Advanced Centre For Treatment, Research & Education In Cancer, sector 22, Kharghar, Navi Mumbai-410 210

Reporting Time : 10.00 a.m to 11.30 a.m

*M. J. J. J.*  
23/3/18  
Dy. Administrative Officer (HRD)

*M. J. J. J.*  
22/3/18